

Sec 4 (1) Catalogue of Records

I. Records pertaining to Accounts, Audit, Secretarial & HR Functions.

1. Memorandum of Association.
2. Articles of Association.
3. AGM Minutes Register.
4. Board Minutes Register.
5. Share Transfer Register.
6. Register of Directors.
7. Annual Report.
8. Cash Book.
9. Journal Ledger.
10. General Ledger.
11. Indent for Funds.
12. Cash Flow Statement.
13. Subsidiary Register.
14. Trial Balance.
15. Cheques Issue Register.
16. Fixed Deposits Register.
17. Imprest Accounts.
18. Advanced Stamp Receipts.
19. Invoice.
20. Pass Order / Voucher.
21. Assets Register (Vehicles).
22. Log Books.
23. Assets Register (Others).
24. Stock Register (Stationary).
25. Audit Reports of AG, Statutory and Internal Audit.
26. Acquittance.
27. Pay Bill.
28. Service Registers of Employees
29. Proceedings of annual increments.
30. Work Files (Note Files & Correspondence Files) of different subjects.

II. Records pertaining to Technical functions.

1. Work Files (Note Files and Correspondence Files) of different works.
2. Feasibility Report.
3. Technical Sanction Register.
4. Sanctioned Estimate.
5. Tender Schedule Issue Register (in Division offices).
6. Tender Document.
7. Tender Process Register (in Division Offices).
8. Tender Opening Register (in Division Offices).
9. Technical Bid Evaluation Report.

10. e-Tender Register.
11. Online Record of e-procurement.
12. Tender Committee Minutes Register.
13. Work Order.
14. Agreement Register.
15. Agreement Bond.
16. Approved Plans.
17. Approved Structural Designs.
18. Agreement for Material Supply.
19. Consultant Agreement.
20. Site Handing over Certificate.
21. Site Order Book.
22. Inspection Reports of MD, Secretary & GM (F), and CE.
23. Measurement Book.
24. Register of Check Measurements (in Division Offices.
25. Division Bill Register.
26. Suppliers Bill.
27. QC Reports.
28. Action Taken Reports.
29. Site Quality Register on raw material tests.
30. Monthly Progress Reports.
31. Inventory of Buildings.
32. Review Meeting Minutes.
33. Revised Estimates Register.

Section 4 (1) (b)

(i) The particulars of organization, functions and duties

Organization

The Telangana Police Housing Infratech & Consultancy Services Corporation Ltd (TGPICS Ltd) was formed on 11/08/2015 out of demerger from its parental organization i.e., AP State Police Housing Corporation Ltd, Hyderabad, as a consequence of AP Re-Organization Act 2014.

Functions & Duties.

1. To formulate and execute Housing Schemes for the benefit of the employees of the Police Department, Government of Telangana.
2. To undertake construction of buildings for the housing of personnel of the Police Department.
3. To undertake construction of buildings for the Police Department, construction of buildings for the Prisons, Fire Services and other departments, as entrusted by the Government, from time to time.
4. To execute maintenance and repairs of Police, Prisons and other departments as entrusted by the Government from time to time.
5. To execute any other Deposit / other works, as entrusted by the Government, other agencies, from time to time to the Corporation.

Manpower:

The Corporation has Manpower strength (allocated during bifurcation) of 199. Presently 26 regular staff supported by Contract and Outsourced staff are working.

Organizational Structure.

The Telangana Police Housing Infratech & Consultancy Services Corporation Ltd (TGPICS Ltd) is State Government owned Corporation. The Board of Directors are appointed by Government. The Chairman is the head of Board of Directors and the Managing Director is overall Executive Head of the Corporation. Managing Director is assisted by Chief Engineer on technical issues and Secretary & GM (Finance) on non-technical issues

At present the following 5 Divisions are functioning throughout the State to execute the construction works and maintenance of Repairs. Each division is headed by an Executive Engineer.

- (1) Corporate Division
- (2) Hyderabad City Division
- (3) Hyderabad Range Division
- (4) Warangal Division
- (5) Karimnagar Division

Quality control wing under the control of Executive Engineer is functioning at Corporate Office.

(ii) The powers and duties of officers and employees;

- I. Chairman - The Chairman will act as per the guidelines and rules issued by Public Enterprises Department from time to time.
- II. Managing Director - Controls, directs, and supervises all the functions of the Corporation under the administrative control of the Home Department.
- III. Chief Engineer - In charge of all technical functions under the control of Managing Director.
- IV. Secretary & GM (Fin) - In charge of all Non-technical functions under the control of Managing Director.
- V. Executive Engineer - Over all in charge of Division under the control of Head Office.

(iii) The procedure followed in the decision making process including channels of supervision and accountability;

I. SANCTION OF ESTIMATES:

- i) Estimate will be prepared by Assistant Engineer/Assistant Executive Engineer of Field taking into account field conditions, type design (plan), availability of quarries (leads), Administrative Sanction accorded, provisions for internal and external services etc. The estimate will then be submitted to Dy. Executive Engineer.
- ii) Dy. Executive Engineer will scrutinize the estimate with reference to overall provisions and submit the same to the Executive Engineer for onward submission to Head Office.
- iii) Executive Engineer after scrutiny in Division Office will submit the estimates to Head Office.
- iv) Assistant Engineer/Assistant Executive Engineer at Head Office will verify the estimate for corrections of quantities, specifications, rates, estimate provisions and arrive at total estimate amount. There after Assistant Engineer/Assistant Executive Engineer will forward the estimate to Dy. Executive Engineer in Head Office.
- v) Dy. Executive Engineer will submit the estimate to Superintending Engineer after due checking of the estimate.
- vi) Dy. Executive Engineers will forward to Chief Engineer for technical sanction after verification.
- vii) After technical sanction of the estimate by Chief Engineer, a technical sanction number will be assigned by AE/AEE. Tender Notice will be invited by the Chief Engineer through e - procurement.

II. ACCEPTANCE OF TENDERS AND ENTRUSTMENT OF WORKS.

- i) Tender will be received by Chief Engineer and forwarded to Assistant Engineer/Assistant Executive Engineer at Head Office for Technical evaluation for works.
- ii) Technical evaluation report on tenders done by Assistant Engineer/Assistant Executive Engineer will be submitted to Chief Engineer for approval through Dy. Executive Engineer.
- iii) Technical evaluation report will be approved by the Chief Engineer and the price bids, of the qualified bidders will be opened on-line

through e-procurement platform by Assistant Engineer/Assistant Executive Engineer.

- iv) After opening price bid, the position of tenders along with history of lowest bidder will be put up to Chief Engineer by Assistant Engineer/Assistant Executive Engineer, through Dy. Executive Engineer.
- v) The Chief Engineer will make recommendations on acceptance and submit to Managing Director, Tender Committee or Board as per the delegated powers.
- vi) After entering into the agreement, the agreement will be communicated to the Executive Engineer for execution.

(iv) The norms set by it for the discharge of its functions - The Corporation follows the instructions, directions and guide lines issued by the Government and Board from time to time.

(v) The rules, regulations, instructions, manuals and records, held by or under its control or used by its employees for discharging its functions.

I. Rules & Regulations.

- 1) Companies Act – 2013.
- 2) Service Regulations
- 3) Conduct Disciplinary and Appeal Regulations
- 4) Fundamental Rules.
- 5) RTI Act 2005.
- 6) T. G. Leave rules
- 7) T. G. D. A. Rules.
- 8) T. G. T. A. Rules.
- 9) T. G. L. T. C. Rules.
- 10) T. G. H. B. A. Rules.
- 11) T. G. Departmental Code.
- 12) T. G. Accounts Code.
- 13) T. G. Standard Data.
- 14) Applicable SSRs.
- 15) Nation Building Code.
- 16) FAR & Building Policy.
- 17) Go. M. S. No 94 Dt 01-07-03 of Irrigation (CAD) on tender Procedures and other corrigendum issued from time to time.
- 18) Applicable IS Codes.
- 19) Applicable packages for preparation of structural designs.
- 20) Delegation of Powers on technical sanction of estimates.
- 21) Delegation of Powers on acceptance of tenders.
- 22) Delegation of Powers on Sanction of EOT to the Contractors.
- 23) Delegation of Powers on Revised Estimates.
- 24) Delegation of Powers on Field Procedures.
- 25) Employees provident fund rules.
- 26) Income tax Act.
- 27) Service tax Act.
- 28) Labour laws
- 29) Gratuity Act.
- 30) GST Act.

II. Manuals

- 1) Quality Manual on ISO 9001:2000 QMS implementation. IS code for technical personnel.
- 2) Vigilance Manual.
- 3) Manual of special pay and allowances.

III. Records.

- 1) Technical Sanction Register.

- 2) Agreement Register.
- 3) Service registers of employees.
- 4) Board Minutes Register.
- 5) AGM Minutes Register.
- 6) Share Transfer Register.
- 7) General Ledger.
- 8) Cash book.
- 9) Subsidiary Register.
- 10) Journal Ledger.
- 11) Cheques Issue Register.
- 12) Fixed Deposits Register.

(vi) A statement of the categories of documents that are held or under control;

- 1) Companies Act – 2013.
- 2) ISO 9001:2000 QMS Quality Manual.
- 3) ISO 9001:2000 QMS Procedures.
- 4) ISO 9001:2000 QMS Formats, Documents & Checklists.
- 5) T. G. D. S. S.
- 6) T.G. Departmental Code.
- 7) T.G. Accounts Code.
- 8) T.G. Standard Data.
- 9) Applicable Standard Schedule of Rates.
- 10) e-tender Register.
- 11) Agreement Register.
- 12) Delegation of Powers on Technical Sanction of Estimates.
- 13) Delegation of Powers on acceptance of Tenders.
- 14) Delegation of Powers on Sanction of EOT to the Contractors.
- 15) Delegation of Powers on approval of Revised Estimates.
- 16) Delegation of Powers on Field Procedures-Release of Payments.
- 17) Approved Tender Conditions.
- 18) Go. M. S. No. 94 Dt. 01-07-03 of Irrigation CAD
- 19) Plinth Area Rates.
- 20) FAR & Building Policy.
- 21) Measurement Book.
- 22) Division Bill Register.
- 23) Approved Service Regulations of the Corporation.
- 24) Approved CDA Rules of the Corporation.
- 25) Fundamental Rules.
- 26) Service Registers of all the Employees.
- 27) T. G. Leave Rules – 1933.
- 28) T. G. T. A. Rules.
- 29) Memorandum of Association.
- 30) Articles of Association.
- 31) Register of Directors.
- 32) AGM Minutes Register.
- 33) Board Minutes Register.
- 34) General Ledger.
- 35) Cash Book.
- 36) Subsidiary Register.
- 37) Journal Register.
- 38) Bank Reconciliation Statement.
- 39) Cheque Issue Register.
- 40) Fixed Deposits Register.
- 41) Quality Policy.
- 42) Quality Objectives.
- 43) Applicable IS Codes.
- 44) Internal Quality Auditors.

(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of policy or implementation thereof;

Not applicable

- (viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as part or for the purpose of advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public;

Already uploaded in TGPICS Ltd website.

(IX) Directory of Officers and Employees as on 06-07-2026.

Sl.No.	Name of the Employee	Designatin	Place of working
1	T.Srinivas	EE	Warangal Division
2	T.Eswar	EE	Hyderabad City Division
3	Y.B.Srinivas Rao	EE	Hyderabad Range Division
4	C.Suprasanna Devi	EE	Corporate Office
5	M.Sunder	EE	Karimnagar Division
6	E.H.Vinay Kumar	DEE	TGPA SD, Hyderabad City Division
7	R.Srinivasulu	DEE (Elec)	Corporate Office
8	S.Balaji Das	DEE	Rachakonda SD, HRD
9	A.Ramani	AO	Hyderabad City Division
10	L.Madhavi	AO	Hyderabad Range Division
11	S.Kamakshi Devi	AO	Corporate Division, C.O
12	N.Sujatha	A.S	Accounts & Audit Wing, C.O.
13	K.Vinod Kumar	Sr.Acctt	Secr.Genl & Admin Wing, H.O.
14	D.Padma Subhashini	Sr.Acctt	Finance Wing, H.O.
15	A.Shyamala Devi	Sr.Acctt	SGA Wing, C.O
16	K.Krishna Kumar	Sr.Acctt	Pay Bill Wing (HR),H.O.
17	P.Srikanth	Sr.Acctt	Accounts Wing, H.O.
18	Abdul Zahed	Sr.Asst	Pay Bill Wing (HR),C.O.
19	M.Sirisha	Jr.Asst	Audit wing, H.O.
20	Syed Ameerudin	Jr.Asst	TW-IV, H.O.

(X) The monthly remuneration received by each of its Officers and employees, including the system of compensation as provided in its regulations for the month of June, 2026.

TELANGANA POLICE HOUSING INFRATECH AND CONSULTANCY SERVICES CORPORATION LIMITED, HYDERABAD.					
MINI ACQUITTANCE FOR THE MONTH OF JUNE, 2026					
Sl.No	Name	Design.	Gross	Recoveries	Net
1	D.TULASIDHAR	I/c CE	291530	110037	181493
2	T.SRINIVAS	EE	257608	87872	169736
3	T.ESWAR	EE	224940	124398	100542
4	Y.B.SRINIVASA RAO	EE	184880	91547	93333
5	C.SUPRASANNA DEVI	EE	271166	87872	183294
6	M.SUNDER	EE	214747	133083	81664
7	SRINIVASULU	DEE	230503	66007	164496
8	E.H.VINAYA KUMAR	DEE	258470	99690	158780
9	S.BALAJI DASS	DEE	189370	82993	106377
10	A.RAMANI	A.O	186410	67850	118560
11	L.MADHAVI	A.O	149285	42925	106360
12	S.KAMAKSHI DEVI	A.O	190860	48768	142092
13	N.SUJATHA	A.S	190860	49088	141772
14	K.VINOD KUMAR	Sr.Acctt	181941	53695	128246
15	D.PADMASUBHASHINI	Sr.Acctt	167533	36620	130913
16	A.SHYAMALA DEVI	Sr.Acctt	156995	38633	118362
17	B.AJAY BABU	Sr.Acctt	162902	19826	143076
18	K.KRISHNA KUMAR	Sr.Acctt	169033	19820	149213
19	P.SRIKANTH	Sr.Asst	169033	49820	119213
20	P.USHARANI	Sr.Asstt.	71399	10959	60440
21	ABDUL ZAHED	Sr.Asst	79556	26172	53384
22	K.SIRISHA	Jr.Asst	46202	6322	39880
23	SYED AMIRUDDIN	Jr.Asst	0	0	0
24	A.SUGUNA	Sweeper	62332	8172	54160
	Grand total		4107555	1362169	2745386

(xi) The Budget allocated to each of its agency, including the particulars of all plans, proposed Expenditures and reports on disbursement made;

STATEMENT SHOWING THE DETAILS OF BUDGET ESTIMATES ALLOCATION - 2025-26(NON PLAN)

(Amount Rs. in lakhs)

SNo	Head of the Department	Head of Account	2025-26			
			Page no.	Budget 2025-26	Additional Funds	Total
Non Plan						
1	DGP Minor Works	2055-00-001-00-01-270-271-NVN		0.00	0.00	0.00
2		2055-00-003-00-04-270-271-NVN		0.00	0.00	0.00
3		2055-00-104-00-04-270-271-NVN		0.00	0.00	0.00
4		2055-00-109-00-03-270-271-NVN		0.00	0.00	0.00
5		2055-00-116-00-04-270-272-NVN		0.00	0.00	0.00
6	Police R&M Works	2055-00-800-00-74-270-272-NVN	64	2,500.00	0.00	2500.00
7	DG Prisons (R&M) Works	2056-00-001-00-74-270-272-NVN	68	50.00	0.00	50.00
8	DG Prisons Minor Works	2056-00-001-00-01-270-271-NVN	66	0.06	0.00	0.06
9		2056-00-001-00-01-270-272-NVN	66	0.19	0.00	0.19
10		2056-00-001-00-02-270-271-NVN	67	7.00	0.00	7.00
11		2056-00-001-00-74-270-271-NVN	68	1.14	0.00	1.14
12		2056-00-101-00-04-270-271-NVN	69	5.00	0.00	5.00
13		2056-00-101-00-04-270-272-NVN		0.00	0.00	0.00
14		2056-00-102-00-04-270-272-NVN		0.00	0.00	0.00
15		2056-00-800-00-70-270-271-NVN		0.00	0.00	0.00
16		2056-00-800-00-70-270-272-NVN		0.00	0.00	0.00
17	Printing & Stationery	2058-00-001-00-74-270-271-NVN	72	0.01	0.00	0.01
18	Fire Services (R&M)	2070-00-108-00-01-270-272-NVN	75	80.00	0.00	80.00
19	TSPA Minor Works	2055-00-003-00-05-270-271-NVN	80	2.34	0.00	2.34
20		2055-00-003-00-05-270-272-NVN		0.00	0.00	0.00
21	CP Hyderabad R&M	2055-00-108-00-05-270-272-NVN	83	200.00	0.00	200.00

22	IG Intelligence Minor Works	2055-00-101-00-04-270-271-NVN		0.00	0.00	0.00
23		2055-00-101-00-05-270-272-NVN	86	2.56	52.63	55.19
24	Special Police	2055-00-104-00-01-270-271-NVN	IFMIS	0.50	0.00	0.50
25		2055-00-104-00-01-270-272-NVN		0.00	0.00	0.00
26	IG Greyhounds Minor Works	2055-00-104-00-06-270-271-NVN	92	100.00	0.00	100.00
27		2055-00-104-00-06-270-272-NVN	92	38.25	0.00	38.25
28	CP Cyberabad R&M	2055-00-109-00-04-270-272-NVN	95	150.00	0.00	150.00
29	Addl.DG.Octopus	2055-00-117-00-06-270-272-NVN	96	4.00	0.00	4.00
30	Commercial Tax Office	2040-00-001-00-01-270-272-NVN	IFMIS	80.00	0.00	80.00
31	Commsnr.Rachakonda Police	2055-00-109-00-11-270-272-NVN	99	1.79	0.00	1.79
32	SRE non plan	2055-00-117-00-04-270-271-NVN		0.00	0.00	0.00
33	Buildings of High Court	2059-01-053-00-09-270-272-NVN		0.00	0.00	0.00
34	Vigilance & Enforcement	2062-00-105-00-05-270-271-NVN		0.00	0.00	0.00
		Total		3,222.84	52.63	3,275.47

(xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;

Not applicable

(xiii) Particulars of recipients of concessions, permits or authorizations granted by it;

Not applicable

(xiv) Details in respect of the information, available to or held, reduced in an electronic form;

- (xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

(xvi) The names, designations and other particulars of the public information officers;

S1 No.	Name	Designation	Appointed as	Place	Phone No of SPIO	Appellate Authority
1	Sri Mahesh M Bhagwath, IPS	Addl. DGP (L&O) & Managing Director	Appellate Authority	Corporate Office	8712656789	-
2	Sri D.Tulasidhar	Chief Engineer	PIO	Corporate Office	8712665801	Managing Director
3	Sri T.Srinivas	Executive Engineer	SPIO	Warangal Division	8712665849	Managing Director
4	Sri T.Eswar	Executive Engineer	SPIO	Hyderabad City Division	8712665834	Managing Director
5	Sri Y.B Srinivas Rao	Executive Engineer	SPIO	Hyderabad Range Division	8712661801	Managing Director
6	Smt C.Suprasanna Devi	Executive Engineer	SPIO	Corporate Division	8712665807	Managing Director
7	Sri M.Sunder	Executive Engineer	SPIO	Karimnagar Division	8712665842	Managing Director

(xvii) Such other information as may be prescribed and thereafter update these publications every year;

I. PERFORMANCE

Infrastructural Facilities - No. of New Buildings i.e., PS, Office Buildings, Training Academics etc., Constructed, Renovated - Ongoing Constructions & Works from the year of Oct - 2014 to 2025- 26.

S.No	Name of the Scheme	Status	Nos
1	Construction of PSBS	Completed	239
		Progress	17
		Cancelled/Terminated/ To be grounded	15
2	Quarters		
	SASCI Quarters	Completed	208
		Progress	117
		To be Taken Up	20
	Other Quarters	Completed	260
		Progress	1
		Cancelled/Terminated/Work Stopped	99
		Estimate Stage/To be grounded	24
3	DPOs	Completed	10
		Progress	3
		To be Commenced	2
4	Commissionerates	Completed	2
		Progress	1
5	DGP- Upgradation of PTC's/ Training Infrastructure	Completed	140
		Progress	1
		Cancelled/Terminated	4
6	Safe City Project/CDWE	Completed	25
		Progress	8
		Work Stopped	1
7	DGP - IR Battalion	Completed	10
		Progress	11
		Terminated/ Work Stopped/Cancelled/Estimate Stage	17
	IR Battalions (BE 2025-26)- 2nd , 3rd, 5th, 6th, 17th Battalions	Completed	2
		Progress	19

8	TSPA	Completed	24
		Progress	1
		Terminated/ Cancelled	5
9	OCTOPUS	Completed	123
		Progress	2
		Terminated/ Work Stopped/Not Req at Present	28
10	SDPOs	Completed	7
		Cancelled	5
11	ACP	Completed	1
		Terminated /Site Problem	2
12	CI Office	Completed	22
		Progress	1
		Cancelled/Terminated	2
		Estimate Stage	1